

## - Tutoriel Articles JFMS pour AJCE –

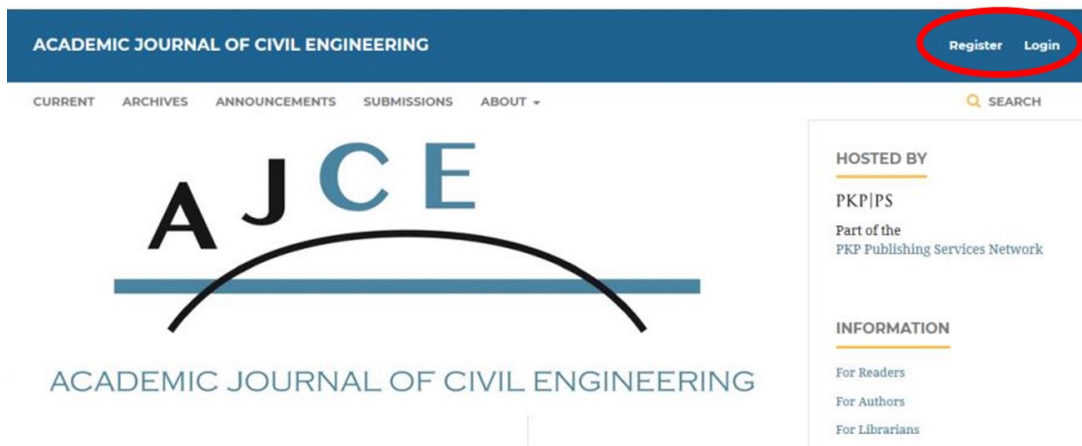
### Déposer un article sur la plateforme

Site de soumission : <https://journal.augc.asso.fr/index.php/ajce/about/submissions>

Récupérer le modèle (template) des articles sur <https://jfms2023.sciencesconf.org/resource/page/id/19>. Votre article doit respecter le modèle et le nombre de pages demandées.

A noter que les articles pour les JFMS contrairement à ceux pour les numéros classiques de la revue AJCE ne sont pas évalués en double aveugle. Il n'y a donc pas besoin de les rendre anonymes.

Il est indispensable de créer au préalable un compte sur AJCE si vous n'en avez pas (Register en haut à droite de l'écran). Si vous en avez, il suffit de vous logger (Login en haut à droite de l'écran).



Lorsque votre manuscrit est prêt, aller sur la page de soumission et cliquer sur [Make a new submission](#).

Dans **Section**, choisir : **JFMS 2023**

The image shows a screenshot of the "Submit an Article" form on the OJS platform. The form is titled "Submit an Article" and has a progress bar with five steps: "1. Start", "2. Upload Submission", "3. Enter Metadata", "4. Confirmation", and "5. Next Steps". The "Section" field is highlighted with a red circle and contains the text "JFMS 2023". Below this field, there is a red asterisk and the text "Articles must be submitted to one of the journal's sections. \*". The "Submission Requirements" section is also visible, with the text "You must read and acknowledge that you've completed the requirements below before proceeding."

- Cocher les 4 cases sous **Submission Requirements**

**Submission Requirements**  
You must read and acknowledge that you've completed the requirements below before proceeding.

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in Microsoft Word, or Latex document file format, based on the given template.
- Where available, URLs for the references have been provided.
- The text adheres to the stylistic and bibliographic requirements outlined and respects the journal template (Word or Latex)

**Comments for the Editor**

Yes, I agree to have my data collected and stored according to the [privacy statement](#).

**Save and continue** **Cancel**

- Cocher la case : *Yes, I agree to have my data collected and stored according to the [privacy statement](#).*
- Puis cliquer sur **Save and continue**

### Ecran **Upload Submission File**

- Sélectionner **RUGC Manuscript**
- Sélectionner dans la fenêtre de sélection le pdf de l'article.
- Appuyer sur **Continue**

**Upload Submission File** ✕

1. Upload File 2. Review Details 3. Confirm

**Article Component \***  
RUGC Manuscript

Drag and drop a file here to begin upload **Upload File**

[Ensuring a Blind Review](#)

**Continue** **Cancel**

## Dans **Enter Metadata**

- Remplir les champs **Title** et **Abstract** (ils doivent être identiques à ceux de l'article)

Academic Journal of Civil Engineering | Tasks | English | View Site | Italland

### Submit an Article

1. Start | 2. Upload Submission | 3. Enter Metadata | 4. Confirmation | 5. Next Steps

Prefix **Title \***  
xxxxxxxxxxxxx

Subtitle  
The optional subtitle will appear after a colon (:), following the main title.

**Abstract \***

List of Contributors [Add Contributor](#)

Name	E-mail	Role	Primary Contact	In Browse Lists
Franck Taillandier	franck.taillandier@irstea.fr	Journal manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Submission Metadata  
These specifications are based on the Dublin Core metadata set, an international standard used to describe journal content.

- Ajouter les auteurs de l'articles en appuyant sur **Add Contributor**. Merci de bien renseigner tous les auteurs de l'article.

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### Submit an Article

1. Start | 2. Upload Submission | 3. Enter Metadata | 4. Confirmation | 5. Next Steps

Prefix **Title \***  
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The optional subtitle will appear after a colon (:), following the main title.

**Abstract \***

List of Contributors [Add Contributor](#)

Name	E-mail	Role	Primary Contact	In Browse Lists
Franck Taillandier	franck.taillandier@irstea.fr	Journal manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Edit Delete

Delete Author

Submission Metadata

Dans **Add Contributor** Remplir les différents champs (**Name**, **Last Name**, **Contact**, **Country**, **Contributor's role...**), puis appuyer ensuite sur **Save**.

The screenshot shows the 'Add Contributor' form with the following fields and options:

- Name:** First Name (A), Middle Name, Last Name (wwwwww).
- Contact:** x@x.fr
- Country:** France
- User Details:** Suffix, URL, ORCID ID.
- Affiliation:** (Empty text area)
- Bio Statement:** (e.g., department and rank)
- Contributor's role:**  Author,  Contributor.
- Principal contact for editorial correspondence.
- Include this contributor in browse lists?
- Save** and **Cancel** buttons.

De retour dans **Enter Metadata**

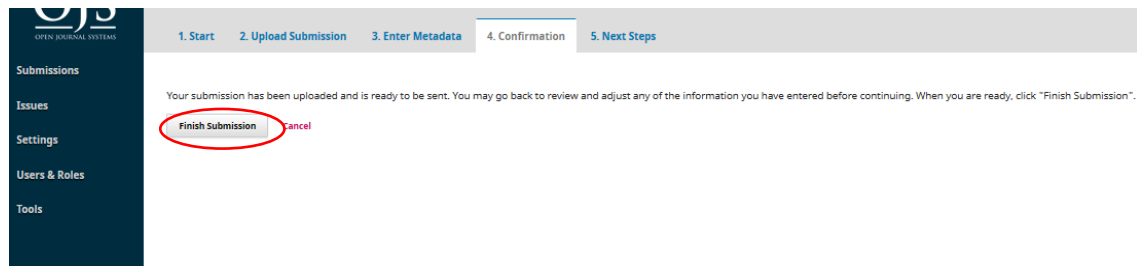
- Ajouter les Keywords, séparé par des virgules (ils doivent être bien séparés)
- Appuyer sur **Save and Continue**.

The screenshot shows the 'Enter Metadata' form with the following fields and options:

- Prefix:** (Empty text area)
- Title:** (Empty text area)
- Subtitle:** (Empty text area)
- Abstract:** (Empty text area)
- List of Contributors:** Table with columns: Name, Email, Role, Primary Contact, In Browse Lists.
- Submission Metadata:** Additional Refinements section with a **Keywords** field containing 'www www www www www'.
- Save and continue** button.

## Dans *Confirmation*

- Appuyer sur *Finish Submission*.



- Confirmer (*ok*)

